# **CHICKEN SOUP FOR THE BUSY COORDINATOR**

# SPECIAL EDITION

### POTENTIAL SUBJECTS CONTACTING FOR RESEARCH



prior to direct contact by the study team.

# What You Should Do

## How

- Use recruitment materials such as invitation letters or advertisements
- Referral into a study by attending healthcare professionals

# Documentation

Potential subjects' agreement to be contacted by the study team must be documented (e.g., in medical records)



Method of identifying potential subjects must comply with institutional requirements and receive IRB approval.

#### **Reference:**

- NHG INVESTIGATOR MANUAL CHAPTER 4: SUBMISSIONS TO DSRB NHG PCR SOP 501-C02: SUBJECT RECRUITMENT AND SCREENING

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